

Region TWO
Intake and Evaluation
706-792-7741



How to get started. . . .

- Call the Intake and Evaluation office for an application
- Submit completed application **and** attach documentation showing a Mental Retardation and/or Developmental Disability diagnosis (prior to the age of 18 or 22) (School Psychological Evaluation or Independent Psychological Evaluation, etc.) **We can not process your application unless we have this documentation**
- I&E Staff will contact you to do an intake screening at your convenience
- The Regional Office will Review the Documentation and Determine Eligibility
- You will receive a letter informing you of your loved one's eligibility (If you are determined eligible, please keep this letter for your records, as this is your record of completing the screening process)
- If eligible, your loved one's name will be placed on the Region 2 Planning List for the services you have requested and based upon the urgency of your need
- Our planning list operates by whom is the most in need when services and funding become available

Please feel free to contact us with any questions or concerns